

Planning and Design for Cycling

Wellington, 12 February 2019



The NZ Transport Agency and ViaStrada are offering a one-day industry training course focussing on planning and design for cycling, based on the recently ratified *Cycling Network Guidance* and cycling levels of service research. The course will benefit anyone involved in planning or designing for cycling facilities such as: project managers, road safety auditors, transport planners, transport engineers, advocates and elected members.

The course will summarise recent advancements in cycling planning and design understanding, using case studies from a wide range of New Zealand projects implemented in the last five years.

Workshop details

Venue: NZTA offices, 2 Chews Lane (Victoria Arcade), Wellington CBD (TBC, subject to registration numbers)

Duration: Please arrive at **8:30 a.m.** for registration; courses start at 8:45 a.m. and finish at **5:00 p.m.**

We provide: Full course material, pens and pads, morning tea, lunch and afternoon tea.

Fees (inclusive of GST)

- **Early bird:** registrations received **by 5pm Monday 28 January**

Professional (non-volunteer) practitioners
\$460 (\$400 + GST)

Volunteer/community advocates*
\$172.50 (\$150 + GST)

- Registrations received **after Monday 28 January**

Professional (non-volunteer) practitioners
\$575 (\$500 + GST)

Volunteer/community advocates *
\$230.00 (\$200.00 + GST)

* If you are a representative of a community organisation (e.g. Cycling Advocates Network, or an affiliated group), please provide with your registration an e-mail or letter of support from an office holder of the group.

Cancellations and non-attendance

Cancellations received **after Monday 4 February** incur a fee of \$100 (+GST) per person. Non-attendance ('no-shows') will be charged at the full registration rate. Substitutions are welcomed at no charge. If the course is cancelled (e.g. due to low numbers), confirmed registrations will be refunded in full.

Registration

To register: ➡ Complete sections 1 to 5 on page 2 of this form.



Email to helen@viastrada.nz or
Post to ViaStrada Ltd., PO Box 22 458, Christchurch 8140.

You will be registered when payment has been received and your registration has been confirmed.

Queries or questions?

Contact us: helen@viastrada.nz 03 366 7605

If you have problems on the day (sick, lost or just running late) please ring Glen Koorey on 027 739 6905.



1

Registration details (please spell clearly)



Full name: _____

Organisation _____

(As you would like it to appear on your invoice and completion certificate.)

Email: _____

DDI: _____ Mobile: _____

Postal address: _____

2

Additional delegates



Full name: _____

Email: _____

DDI: _____ Mobile: _____



Full name: _____

Email: _____

DDI: _____ Mobile: _____

3

Special needs



Please indicate any dietary, accessibility or other needs.
(The venue is wheelchair accessible.)

4

Fees payable (see p.1)



Number of registrations Rate per day (inclusive of GST) \$



= Grand total (inclusive of GST) \$

5

Payment – please tick one option**

- Please **invoice** my organisation.
Purchase order number: _____
- I wish to pay by **direct credit**: ASB Bank Account No: 12-3209-0359974-03
Please include your name, and invoice number or 'training course' as a reference.
- Please find enclosed a **cheque** payable to 'ViaStrada Ltd' for the required amount.

** Unfortunately, we cannot accept payment by credit card.

Receipt required?

In accordance with standard business practice, receipts are not issued unless requested.

